SANTA MARIA POLICE
Our Community... Your Police

Chief / Commander Meeting
Mondays, 0915 hours

2026 Agenda

February 23rd

- Honor Guard - PVM
  - Staffing
  - Uniforms
- Instagram access for SGTs – PVM
- Hyper / trial – PVM
- Sergeant Meeting – PVM
- UAS – non-sworn pilots
- Cost of destroying drug evidence?

February 10th

- Dispatch Update: PVM
  - Lead meeting
  - Dispatch line meeting
  - AI software
- DFR/RTIC Update: PVM
- First Responder Therapy Dogs:
  - When would you want them to come by?
- Business Cards/Case Cards: What should they look like? Vendor? QR codes? DC – Marci's Law -
- Peace Officer Memorial Week / Day, Week of Friday May 15th. Time to start planning. DC
  - J. Turner wants to live stream and record it. Transfer it to Chelly
    - Communicated to NT on 2-10
- WC Direct Phone Number: Lt. Shalhoob said number is not to be distributed publicly, and no "blind forwarding." That number is published everywhere. DC
- Update on Patel case?

January 5th

- Names for City Leadership Development Team
  - Seth Hall
  - Darzanae Crite

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    - Optional: Aaron Denbrook
- Dispatch complaints
- Hyrbrid Paper Bid
    - Looking good for full 61 shifts (not counting Signorelli & Mandujano) and 11 of 12 sergeants
    - Dan (PSU) working on actual paper bid process
    - Waiting to confirm whether or not K9s included from Kline
- CSU – BC / CIT – DR
- DR FBINA – Coverage
    - Graduation: 3/18
    - Back to work: 3/21
    - PVM covering Blue Teams – On Call Duty Commander to cover Ops needs

2025 Agenda

December 29th

- Santa Barbara County Fairgrounds – SM Fairpark – Services Provided? – DR
    - Reach out to traffic and SBSO Lt. Vasquez on what's being provided – connect with Todd Ventura, Sara on billing - DR
- Paper Shift & Vac Bid for July
    - Get DC biddable shift schedule Excel doc July 2026 hybrid bid
- Telestaff – SGTs now have LT authority
    - Add to CBM and set expectations for SGTs – DR
- Dog Bite
    - What remedial training was conducted after the last unintentional bite (9/5/2025) – report back to Chief – DR
    - K9 not work until investigation is completed, still attend training
    - Handled as an AI
- New Year's Eve barbeque
- Two Volunteers for city leadership development
- Dispatch: Brief update – PVM
- Telestaff: DC talk to Tiffany about privacy to time off
- Blue Team: DC unintentional dog bit under AI

December 22n

- One 805 Grant Letter Opportunity – CW
- Estrada TFO - DR
- AI Dispo PSU - BG workup request – DR

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- Collaterals – Select LTs – finalize policy – DR
  - 04-02-2025_Lts and Sgts Collateral Assignments.docx
- Taser 10 issues – DR
  - Range to take lead, contact TS - DR
- Use of force policy and blue team flow (where are we at?)
  - Chief review AI Workflow with Commanders+Nate
  - Then, schedule UoF and AI workflow for Lt. meetings - DC
- Update on Skelly Hearings – Schedule DC/NT to sit in
- Juan Rodriguez AIs Update – PVM

December 15th

- Chief out of Office – meeting canceled

December 8th

- Credit Cards for Employees
  - Consider a new process
    - DC to talk to Admin staff
  - Change Credit limit to $1,000
  - Look into increasing Commander and Chief to $5,000 (DC)
- PD Basketball Team for charity event
- Use of Force Policy (where are we at with it?)
  - Clean it up, send it again, address issue of guns
- Legislative Update (email)-
  - Look at list with Nate – DC
  - Nate to look at pending Lexipol updates
- RFPs -
- Retiree Range Day/breakfast – DR
  - Schedule in February with First Quarter qualification
- Budget Discussion - CW
- Acting LT/SGT request update – DR
  - The LT conversion will be effective December 27th
  - Matt Kline and Jesus Caro will be promoted
- Collaterals- DR
- SGTs (WC) – Nixle, Social Media, Telestaff – DR
  - DC to add to Admin meeting
- Tech Update: PVM
- Dispatch Update: PVM
- Gym Release of Liability
  - Where are we at with it?
- Trainees schedule for orientation, Chief/Commanders meeting with them? DC
- Badge Pinning, Order of Ceremony, DC talk to Tiff

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November 24th

- Announce new Patrol FTO Sergeants – DC
  - Make the announcement: Brice/Kline
  - DC/DR will work out the handoff
    - Transition meeting
    - LEFTA, DOR & EOP trainings
    - Schedule SAC Courses
- Academy Trainees, down to 3 of 8 – DC
  - Have Nate work with the academy and our staff to ensure that our trainees are getting every opportunity to be successful
- Collateral Assignments – Establish list and rollout plan – DR
  - FTO LT – OPS DR
  - Traffic LT – OPS DR
  - CSU LT – OPS DR
  - Spec Ops LT – OPS DR
  - Fleet LT – ADMIN DC
  - ARCON – Admin DC
  - UAS – Support PV
  - Honor Guard – Support PV
  - MEU – OPS DR
  - MFF – OPS DR
- LT – SGT promotion updates – CW
  - TBD
- DB Selections – PVM
- Balcorta/IT Update – PVM
- Department Photo & Individual Class A photo - DR
  - CSU – FD, OC, Araceli – officer database (check on Heritage database)

November 17th:

- Press releases/Social Media ICE & politically charged events – DR
  - Default to originating agency and collaborate w/ same if pursuing press releases
- K9 Deployment UOF Inquiries – Policy 309 – DR
  - Patrol Sgt to K9 Sgt to LT/WC – draft policy revision - DR
  - Formalize training – matrix, outlines, etc - DR
- Expedited Claim process – DR

  - Follow-up on process and update Command Staff - DC (follow up email sent)
- Admin Range Qualifications-CW
  - November 26th at 1300 hours.
  - New guns and optics for DC and PVM
- Flock AI: PVM-
  - 7 from specialty and 7 from patrol for T&E project - PVM
- TOC: PVM
- 5150s that elope/leave Marian and SMPD role in detaining/force- DR
  - Reasonable approach – DR to check on service complaint

November 10th

- Seniority after promotion: Whitney / Yee. Confirm past practice is in effect? DC
  - It goes by their ranking off the promotion list
  - PVM/Magallon to follow-up with leads on approval for new rosters
- Jan 2026 patrol schedule update – DR
- Jan 2026 Patrol Bidders
- NOIs, Need for outside counsel review DC
- On-duty TCs - DR
  - Request CHP if available?
  - CHP only takes TCs involving on duty with injury
  - Notifications to Risk
    - Email to Risk Management & PD Command Staff for on-duty crashes and other incidents at the discretion of the duty-commander/division commander day of.
- Records Appreciation Week
  - What we do for one unit we need to do for every unit. Could get really expensive...
    - Cake and card for all moving forward – DC & NT
- Council notifications
  - Keep them short/brief – follow-up if needed
- Gregorio Santiago's retirement
  - What is he entitled to per our separation protocol?
  - DC to confirm what he's entitled to
- Open Cadet position
  - DC to move it forward
- Explorers – check on pictures – expand program!!! DR
- Joceyln's transfer to Records
  - Did we open up process for dispatch? NT to talk to her
  - Nate to have a discussion with her to see what options we have
- Illuminate MADD 2025 (Friday, December 5th)

  - Work with Traffic & CSU on this - DR
- Outreach Coordinator Position – Araceli only app – DR
  - DC to work to get job offer
  - DC work to open up recruitment
  - No BG needed, DC to work with Sara on job offer.
- FTO Program – Patrol FTO Sergeant assignment – DR
- CSU Sgt – testing 11/12 - Corral, Santiago & Dix
- Ivan Swenson – PVM (Chief emailed about this per his request 11/10/25)
- 2 vs 3 Rotations- We will stay with 2 rotations
- Recap from POA/Chief Meeting
- Information sharing – communication (IA Complaints)
  - SGTs will handle lower level complaints
    - LT role
    - Cmdr role
  - No Desk Sergeant
    - Identify start date – call forwarding for x2297
  - Desk officer
  - CW to type something up to share with staff
- Blue Envelope Update – DR
  - Moving forward – meeting w/ Julie Posada 11/11 – DR
  - CLEC meeting 11/26 - DR

November 3th

- TOC / Balcorta – PVM
  - We'll pay the bill and have MB look into changing over next billing cycle
- 3/12-4/10 Update – DC
  - Shift bid – Manual vs Electronic
    - What does MOU say?
  - Rotation 2 vs 3
  - Policy Updates
  - Go live date
  - Shift bid start date / Vacation bid
- CSU Sgt/Diaz/ Yee / Whitney update DR
  - DC check with Chrissy about Sgt. Academy start date
- LT Collaterals – DR
  - Start to map out, assign and recruit - DR
  - Policy Update for terms and testing for specialties and collaterals – DR

    - (CNT, SWAT, K9, Range-Special Ops), DB, ARCON, MFF, UAS, 3 yrs+1+1.
    - DR to put out draft policy recommendations
- DB Movement - PVM
    - LT Magallon in seat (sort of)
    - DB Sgt. selection – Andres Lopez
    - Detectives being flown
- RFP for Backgrounds/K-9
    - DC to push out Background RFP
    - DR to push out K9 RFP
- Patrol Scheduling-Staffing for Jan 2026 DR

October 28th

- TOC (PD Website $3,500 Annually) EL
- Remote Work-Monica Davis EL
    - Tiffany complaint (lack of supervision)
    - Set a bad practice
    - Denied, but support her taking her own time
- SLI, order of sending Sgts. DC
    - How many can we send a year?
    - Is it 100% reimbursable
    - Have eligible sergeants submit an interest memo
- Traffic Sgt. Oral Boards – Weds 10/29 – NT, DR & ? – DR
- DB Sgt. Oral Boards – 10/29

October 22nd

- Move Dispatch to Support – PVM -
    - DC to change the Org Chart
- Command Staff contributions to open on November 20th, City Wide Open House, “Donut Under Estimate our Sweet Side” DC
    - Email Tiffany what we intend to bring
- Badge Pinning: 18 currently, could grow to 20+. Break it up? - DC
    - NOV 1, Rios, Dec, trainees graduate
    - Keep one event: 10am start could go right into lunch
- News Releases and WC role
- Share encryption key with SLOCO? - DC
- Finalize Service Stripe Policy – DC
- Spears – Request for procession, Officer badge #53 (if that’s even accurate), and honor guard. - DC
- GST presenting for Chief’s Council – PVM

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Our Community... Your Police

- Mourning Bands / Flags at half-mast: Honor Guard – DC
    - Does records get a teletype.
    - Talk to Amanda

October 14th

- Blue Envelope Program
    - DR and PV will look into it
- Service stripes – what counts towards service time?
    - DC will revise policy to include “POST Police Academy”
- Topic for Chief’s Community Advisory Council in November
    - GST to put on presentation- 45 minutes and 15 for Q&A
- Quick discussion on Chief’s UOF Policy proposal - DR
- SMPC funding requests - DR
    - Trunk or treat
    - Presentations next meeting – triage requests
    - Quotes needed – work with PVM on fridge and metal detector purchase
    - Finish written protocol on funding requests

- Update on Red Light Cameras
    - Get update ASAP on law, vendors, costs, options, status - DR
- Plainclothes/UC Policy Discussion - PVM
- Dispatch shift rotation – 3x’s per year, or 2 like patrol? DC
    - Eligio gonna check with Nate on dispatch preference – Cmd staff in different- EL
- Women’s locker room situation – DC (keeping existing lockers, evicting tenants)
- Sergeant’s deploying rifles on incidents
- Cell phones - PVM
- City Council coverage for Chief on 10/21
- DC- Talk to Tiffany about moving Commander Chief meeting to 9:15 (done)
- Remove M.Schneider from all email groups, DC (done)

October 7th

- Lexipol Policy review (Policies 1016 & 210 – Max hours worked) – DR
    - DR to put out draft to command staff for input/review
- Patrol LT/WC, DB and PSB schedules & timing eff. 10/18 - DR
    - TS- Starts on 10/19 Sun-Wed day watch

  - AM- Start DB once Lt selection is made
  - NT- DC will confirm with Tiffany that he can start on 10/20 Mon-Thurs
  - DC will have Tiffany put out the selection memo for AM and NT
- Conferences/clarification – DR
  - Training overtime budget, non mandatory overtime
- Specialty Unit & Collateral Unit Assignments - DR
  - Selection process and timeline for SGTs and LTs
  - Identify what collateral assignments will require testing
- Traffic Bureau Sergeant Selection – EL
  - DR to handle recruitment
- Blue Team - EL
- POA not wanting Corporal Rank
- PVM: Detective Bureau/GST LT and SGT selection, and GST vehicle discussion, Jasyn Green AI
  - Five applicants for DB Sergeant
  - GST Unit- Marked/Slick top
- 12th patrol sergeant discussion – DC
  - DC put together costs
- Sergeant Promotional Interviews – 12 candidates DC, DC work with Sara

September 30th

- Update on SB2 cases (are we caught up?)
- Finalize questions and panelist for LT/Sgt Process
- Commander Check list – Make it SMPD -
- From PVM: is there a document outlining commander notification to CM, Council, etc? OIS/Fatal TC/187, notify Chief, significant events
- Chicago Policing Leadership Academy- CW
  - EL will reach out and see if LT can attend and make recommendation

- Update on Policy Changes – Have Lt.'s look at their area's of responsibility sooner rather than later

- Cell Phone stipend vs. Department issued phone

- State of the City Presentation

  - Homeless, parking Issues

- From PVM for sergeant oral board:

- FBI Mike Rousseve agreed to be on the panel
- Grizzly Youth Academy Sgt. First Class Armando Bernal agreed to be on the panel
- FSA Board Member Teressa Johnes agreed to be on the panel
- SBCO DA Commander Dan McGrew will be on the panel

September 23

- Duty Commander Assignment / On Call
  - PVM for October
  - November – Rios
  - December- Cohen
- Lt. Shalhoob's onboarding- Start date: October 6th
  - First week- Work with PVM and Sgt. Lopez (review Lt. Manual)
  - Shadowed by Rios- 14th-17th
- Organizational Moves
  - Professional Standards Lt- October 20th
  - Shalhoob start WC- October 20th
  - Give Rios / Van Meel full IAPro access
  - Have Tiffany move Rios's schedule to T-Fri, then later M-Thurs after Lara retirement
- SRR Commendation
- Balcorta / Org chart - DC –
  - Move Balcorta to Support
- 3/12 - 4/10 Schedule- Policy, MOU, Telestaff
  - Double check if other policy changes needed. DC to check
  - Does it say we can't work more than 16 hours. DC to check
  - Adapt Time off policy to new schedule to Command staff - DC
- Specialty Sgts / Lt's
  - Lt. selections first, then the Lt.'s sit on panel for Sgt.'s
- Carfax / Kit Room – Next steps? Who is running it? DC
  - Chief to talk to City Manager, Carfax traffic to be led by Traffic Lt.
  - PVM to work with Balcorta and Property to finish this.
- Sgt. / Lt. Questions discussion
- Telestaff errors – Instruct after Lt. Promotions: DC

September 16

- Sergeant and LT oral board panel/questions
  - I'd like a list of names of panel members and questions by the end of the week for Sergeant and by the end of next week for Lt –

    - DC to Create document
        - From PVM: These were emailed out on 9/19/25 to everyone.
- Motor uniform request
    - Thoughts?
    - DR to follow up w/ other agencies
    - Armstrong will order a pair to T/E
- Timeline for tattoo policy roll out
    - DC will update the policy
- POA is voting on patrol schedule change, will close on the 19th (according to Barton)
- 40mm launcher discussion
    - Audit of all our less lethal, firearms –
    - DR to finalize audit documents
    - Tracking System to account for Department equipment
    - PVM to follow up with Balcorta re: Kit Room
        - From PVM: Per Balcorta - Kit Room completed by the end of the year and Quartermaster will handle assignments and day-to-day check in/out for equipment.
        - I spoke with Angela about having Property Technicians handle the checking in/out of equipment from the Kit
- CPCA Annual Training – March of 2026
    - PVM and AM to attend
- Gym injuries, On-duty vs Not (Mize)
    - DC to talk to Risk to propose waiver
- Workplace harassment, records, incoming memo. DC
- Commander assignments
- Onboarding of new Commanders
- Sig P320 – Nobody here carries one
- HR to open Lt. process,
    - Internal Postings: PS Lt, PS Sgt., DB Sgt., DB Lt.,
    - SWAT Lt., Range Lt. ARCON Lt., Table collaterals until next week.
- Mark43 School for Danny / Paul – DC

September 9th

- FBI Task Force
- Onboarding training for professional staff
    - Look at the current training plan
- Training plan for all assignments/units

    - Already have it
- Discussion about adding an additional beat
- SM Disaster Exercise
    - October 2nd: Table top run through of exercise and objectives
    - October 2nd-15th: Remediate any identified deficiencies
    - October 16th: 0900-1400 SM Library Learning Lab- City Exercise
    - October 31st: After Action Report
- Time off Proposal (email sent)
    - Add shift trade language
- On duty T/C (Officer Pena)
- Lt. Background Update DC

September 2nd

- Service Level Impacts write up, Do we want to and are we firm on positions we are offering up? DC –
    - Get original impact document from Sara, then we can all work on it together. Send it out as a Word document.
    - Insert the chart with positions we are going to freeze and what the negative impacts are
    - Insert where we are with hiring officers
- Co-lateral bike patrol
    - How many officers do we have trained?
    - Can we host an in-house course?
    - Hopefully will have a class by the end of the year
    - Need a policy-EL
- Proposed Patrol Schedule Meetings
    - Whats next? Follow up with City to see if they will sign off on schedule CW
- POA/Command Staff Meeting
    - Any agenda items?
- End of year reports
    - Each Unit complete an end of year report
    - Include highlights, stats, etc. of the year
    - Goals for 2026

August 26th

- Acting Sergeant transition
- Update on the Administration Office Movement
- SMPD University- Start small but work on a leadership component
- Weekly Chiefs email (show casing significant events, what we've done in the week, upcoming events, and what's going on in the Department
    - Suggestion: Doing it Monthly (start in September)

    - Once new outreach coordinator is hired, start a monthly newsletter
- Including IT in our recognition committee
    - Thoughts?
    - DC will look into what we currently have and see if that will fit.
- Carfax for Police- Balcorta can set up a DEMO – Can we issue 12500 DC
- Vehicle cleaning locker
    - EL will take over this project
- Housing authority paying for patrol OT
    - HA isn't interested in using our services
- Javier Limon resignation
- HR BG Poly, resolution
- CNT Recruitment
- Mexican Independence Day (Tuesday, September 16, 2025)
- Red Light Traffic Program
    - Task out to explore this program (need to involve traffic engineer)
    - Balcorta, Haberkern, Armstrong, city engineer (EL)

August 11th

- Progress on moving FTO to Operations
    - Department wide email informing them FTO program is going to patrol. Training sergeant position will be moving to professional standards in the future. Open up FTO Sergeant collateral assignment. DC,
    - Push out policy.
- Time off policy
- Update on Sergeants to IA school
-

August 5th

- Saving money on training: Double occupancy on training? DC $1100 example.
    - Chief sleep on it. Just conferences vs all non-reimbursable training
- Update on Social Media Access
    - (Lt.'s and Sgt. II have access) Commanders need training still
- Discuss Drone Logo Request
    - Approved by Chief
- Update on city council security training (phasing out sergeants)
- National Night Out

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Our Community... Your Police

- Lara to work on collateral FTO sergeant policy (would like to implement in the next month or so)
- Update on CCW process
    - Permitium has been updated, DC will get update on policy and website
- Update on IOD agreement
    - Accept changes and email HR and Risk
- Need to update policy 1030 to conform with LODD Form
    - DC to handle
- Lt. Eligibility list.
    - DC to talk to Sara about opening up Sgt.
- Officers' Disposition Letters / Delivery
    - Not sustained/unfounded put disposition letter in mailbox
    - Sustained and disciple, LT should be delivering in person with the LOR, etc
- Explorer Badges
    - Approved
- Trainee mid-phase training day – DC
- Preview- Hybrid Schedule Power Point
- Chief share goals and objectives, needs 45 mins.
    - E and DC calendar units

July 29th

- IA complaints that aren't sustained
    - Recommendation: handled and dispo'd on the commander level
    - Policy talks about recommended disciple.
    - Recommendation: Minor allegations that are not sustained, unfounded can be dispo'd by Commander. Use of Force, pursuit, and other more serious allegations should go to the Chief for review (thoughts?)
- Supervisors recognizing good arrests (commendations, briefing setting)
- Debriefing incidents (should talk about what went well and what would be improved)
- Training Conferences (limit the number of employees we send) – DC talk to Chrissy
- Professional Standards Sergeant -
- Change combined bureaus to once a month
- Sergeants need to attend IA School – DC talk to Chrissy-

July 22nd

- Patrol Schedule/Squad – Commanders review Schedules

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- Staffing/Time off Policy (210) – Review this policy for discussion
- 2024 Felony Case Rejection Report from SBDA
    - DB Lt. review this rejected for “legal issues”..
- CCWs
    - DC to have Jeff Lopez remove Psych from Permitum, also on our website. Fee schedule update
- Employee of the Quarter Parking Spot
- San Luis County Fees (Letter from Sheriff)
- IA complaints that aren’t sustained
    - Recommendation: handled and dispo’d on the commander level
    - CW will check policy
    - Tabled to next meeting
- Use of force reports by all officers (witness & involved)
    - CW to talk to the DA for their opinion
    - Added to combined bureaus agenda
    - “Supervisor Discretion”
- IOD Agreement
    - Language adjustments-DC
- SWAT / Direct Report
    - Check policy to see what division it is under
    - Will be under Operations
- Social Media Posts / English and Spanish
- Communication with staff
    - Command Staff Retreat Dates
- Women’s Locker Room
    - Out of locker space
    - Need to cost out more lockers
- Flock Audit –
- Ballistic Windows on PD building
- Debrief POST Audit
- Debrief Lt. Interviews
- Volunteer In Policing Program
    - Not opposed, only concern is staff overload
    - CW to review policy
- Open up Professional Standards Lt – DC
- Legacy Wall Update
    - CW will contact facilities about project

July 8th

- Hosting grant writing class
    - DC to have training stand down on this class
- PST Uniform Request

  - Approved
- Indivisible Group
  - Will email PD 7 days prior to a planned protest
  - Highly organized and non-violent group (have monitors)
  - The group organizer has the desk sergeant number to contact if issues arise
  - Very productive meeting with them (email)
  - CW will contact group and tell them that Andy will be the POC
- Fireworks Enforcement
  - Stats on citations
    - Sgt. Diaz will have an After Action Report done in the next couple of days
  - Debrief (how did we do, what can we improve on next year)
- Roll Out of LODD forms, legacy wall and anniversary pins
  - LODD forms- CW to put out introduction email, Commanders to push out to lieutenants. Lieutenants will send out and collect (specific format) and email to Tiffany who will store it with limited access
  - Legacy wall- DC will get with facilities to get cost estimate. It will be placed on the “Locker Room” wall
  - Pins- Representative from each bargaining group to design (5 year increments)
- Recent pursuit with unit involved T/Cs
- Command Staff and Social Media
- PD Liaison for Rangers
  - CSU Sergeant will be the POC. Have Felix reach out to Ruben
- Department Goals and Objectives
- Staffing/Time off Policy
- Policy Proposals: See attachment in calendar
- Department Survey
  - When was the last time we did one?
  - Thoughts?
  - DC to contact HR to get Survey Monkey account
- Lexipol Policy Spreadsheet (have Lt and Commanders fill out)
- Patrol Staffing Plan- Moved to next meeting

July 1st, 2025

Discussion Items:

- Property Room Audit discussion

  - Paul and Angelia are drafting a memo that addresses the 2022 audit (due July 1st)
  - Random audit per policy (5 items each-guns, drugs, money) to determine if they were properly booked and tagged- passed
  - DC will review property audit policy to ensure it lists when the audit is conducted
- Patrol Staffing Plan regarding time off and minimum staffing (policy 210)
- Finalize Lt. oral panel questions
- Sergeant Staffing at CC meetings
- Side letter for POA regarding K-9's counting as minimum staffing
- Press Releases on gun and other significant arrests/events
- False alarm responses (what percentage are we responding to?)
- POA/SPAMM meeting (email the presidents our proposed organizational charts)
- Disposition Letters for SB2
- Lobby Hours Change Request / Temporary

June 24th, 2025

Discussion Items:

- Lt. Process- Oral interview questions – written prompt, interview dates, panelists
- Two new claims vs SMPD, 1) TC, 2) Head-on Collision 3) Damage to apartment
- Lexipol Policy Spreadsheet
- Audits of ALPR data searches (do we do it and if not, we should spot check) –
  - DC get a copy of documentation, where are emails requests kept.
- Department photo and start having individual photos of our staff (flag photo). Might want to wait until we hire our outreach coordinator?
  - EL will see if we have individual photos
  - EL will find someone to coordinate the department photo (goal date Sept/Oct)
- K9 part of patrol staffing – start date?
  - Need side letter with POA. Bring up with CM

SANTA MARIA POLICE
Our Community... Your Police

- EV Patrol demo staring today at 11am. Who should manage this?
- For next meeting have a suggestion for minimum staffing for patrol (time off)

June 17th, 2025

Discussion Items:

- GST Uniform
- Uniform Policy
  - Need to be outlined in the policy what the approved uniforms
- Overtime for Community events (golf tournament, etc)
- Overtime Costs (Dispatch, etc)
  - DC sent time off policy to Chief
- News Releases
- POST Command Staff Retreat
- Corporal Movement-How many to start with and where would they go?
  - First Wave- 5 in patrol (EL will come up with how that will look by 7/1)
  - Second Wave- GST-1, DB-2, CSU-1, Traffic-1
- Update on officer that shot himself (with HR/Legal)
  - Moving forward, discussion on if we should have 960 employees as officers in the field (necessary training)
- Fireworks enforcement
- Green's Evaluation 12/02/2023-06/02/2025
- Updates: Ready Rebound, Tech Redundancies, Range Qual, Ammo Storage, FTO Supervisor policy
  - Ready Rebound- Starting the network (in the early stage)
  - Tech Redundancies- Balcorta will have something in two weeks
  - Range Qualification- POST said they don't get involved in. Change our policy to twice a year
  - Ammo Storage- ATF and FBI said no requirement
- Parking enforcement issues
  - Need to have everyone get on board
- Volunteers in Policing
- OIS Investigations
  - Internal vs. External (SBSO)
  - Have SBSO investigate

June 10th, 2025

Discussion Items:

- Range qualifications for Command Staff- 1530 hours-
  - DC research and draft policy

    - Combined bureaus agenda
- Policy Review
    - Create spreadsheet and assign to staff
    - Combined bureaus agenda
- Department Goals and Objectives (what are they and when are we going to roll them out)
    - Community Safety, Community Engagement, Organizational Excellence (just an idea) & add objectives under each of the goals
    - Combined bureaus agenda
- Have Micheal do an overview of our technology packages and how we can reduce redundancies
    - DC will have him start working on that project
- Spidr Tech- Need to use the officer satisfaction survey for our community
    - Bring up to the unions
    - Combined Bureau meeting
- Worker's Comp- "Ready Rebound"
    - DC talk to Dix to see if network is updated
    - Need to take a "deep dive" into Worker's Comp & provide examples of deficiencies
- Training Bulletin on Immigration (Roll out date)
    - End of the week
- FTO Sergeant as a collateral duty
    - Two patrol sergeants oversee the program, with Lt. oversight
    - Combined bureaus meeting
- Mobile Field Force – Pre-plan for protests, scout out location
- 6th Trainee update – DC have Dix call today
- DB Operation
- Admin workflow (EL)
- Racial Justice Act (EL)

June 3rd, 2025

Discussion Items:

- GST Uniform
    -
- Property Room Audit discussion
    - Paul and Angelia are drafting a memo that addresses the 2022 audit (due July 1st)
    - They will also do a random audit per policy (5 items each-guns, drugs, money) to determine if they were properly booked and tagged.

  - DC will review property audit policy to ensure it lists when the audit is conducted
- Pursuit overview
  - Review policy and are we using language in line with “industry standards?”
  - Table this to combined bureaus for discussion
- 960 employees (currently 5 of them)
  - 1-CCW, 1-Dispatch, 1- DB, 1-CSU, 1-Crime Lab
- Background in training / software solutions
  - 3 demos upcoming
- Outsourcing backgrounds
  - Open up an RFP for a contract (DC handling)
- Officer Requests
  - Significant Other Survival Training (covered by police council)
    - Open it up to other agencies
  - CNT Uniform Proposal (kicked back for photos)
- Unauthorized time off AI memo
  - Review our policy regarding Telestaff
  - Add to combined bureaus for discussion
- Upcoming SEIU Contract Negotiations
- Importance of Communication to Staff- Acting Sergeant
  - Should it be Bureau related or Admin. Responsibility (It will be the responsibility of the related bureau
- Handicap parking in gated area
  - I’ve seen vehicles parked there without a placard
  - Need to remove the signs or remind officers not to park there if they don’t have the proper placard
  - DC will send out an email to all staff not to park in handicap spots

May 29th, 2025

Discussion Items:

- RIPA
  - Cost recovery
  - Want to see a comparison from total stops vs. RIPA submitted
  - Update on options and costs for RIPA by next week
- LODD Protocol/notifications form
  - C Alvarez will format the form and we will present at the next Command Staff meeting
  - Talk to Unions

SANTA MARIA POLICE
Our Community... Your Police

- Service pin for significant anniversary dates (5,10,15, etc)
    - Put on agenda for Combined Bureaus
    - Policy language
    - Committee will design what the pin looks like
- Chief Notifications (school bus stabbing, officers injured)-revisit current protocol
    - Discussion
    - EL will clean up the memo
- Command staff participation in CBO's and social media (access to our social media)
- K-9 trainer agreement
    - Last contract found was in 2015
    - Would like to open an RFP and see what is out there
    - EL will work on the process and speak to Sgt. Ricker
- Frequency of combined bureaus and command staff meetings
    - Recommendation: once a month
    - The watch commanders can meet more frequently as needed
- Los Flores (Range) Email
- Acting Sergeant – Meet with or notify candidates, scheduling, department announcement
    - Notify Caro that he will be acting sergeant (he will take Armstrong's shift after 2-week shadow phase)
    - EL handling
    - Changes will take effect:
- GST Uniform
    - Tabled until next week. DC will email the memo
- Discipline
    - Independent of the Chief
- On Call
    - Keep as it is
- Mark43 (Clarke complaint)
    - EL will notify notify POST for SB2
    - Added to the other complaint

May 20th, 2025

Discussion Items:

SANTA MARIA POLICE
Our Community... Your Police

- Pursuit overview
- 960 employees (currently 5 of them)
- Background in training / software solutions
- Outsourcing backgrounds
- RIPA

May 13th, 2025

Discussion Items:

- Audits (drugs, money, guns)- when was the last time we did one? How did we do?
    - OIR in 2014 and 2020. PRI (Records) 2023, Prop/Evidence 2022
    - Need to have annual audit with property room for drugs, money, guns
    - DC will review policy
- Daylighting Enforcement
    - EL will add to the agenda for combined bureaus
    - Need to have everyone writing these tickets
    - Briefing training to refresh
- Retiree Wall (Retirement Protocol)
    - CW will share protocol
    - EL will add to combined bureaus agenda
- Sergeant Garcia start date
    - Saturday May 17th
- Acting Sergeant discussion / Motor Sergeant discussion
    - Going off scores on process
    - Four-month period and then rotate
    - DC will confirm with HR
    - EL will email all sergeants for interest (due 5/20)
    - Have interviews on 5/22
    - Sergeant panel will consist of both commanders and Lt Rios
- Process for all lateral assignments
    - DC will put on agenda to discuss with unions
- Sergeant 2 vs. Lieutenant
    - Talk about at reorganizational meeting on Thursday
- GST start date, May 31st
    - GST will help patrol if they fall short
    - Approved start date
- Team Building Workshop: Who do we want to attend?
    - Chief, Cmndrs, Lt., BPL's, Admin Assistants
    - DC will submit to POST today
- Custodian backgrounds

  - Suggestion: modified background (done internally), restrict some access
  - Contract out service?
  - EL put on agenda for combined bureaus meeting
- SLI for Sergeants and FBINA/Command College for LTs/Commanders
  - EL put on the agenda for next combined bureaus meeting.
  - Need to send as many sergeants to SLI as we can. Create process for SLI and FBINA procedure
- Q3 Department goals and objectives (email)
  - DC will complete
- Uniform standards (patrol)
  - EL will put on the agenda for the next combined bureaus meeting to discuss uniform policy
  - Should we start a uniform committee?
- Mighty Oaks
  - CEmployee went on his own time not knowing that the department would cover
  - Going to give him his time back
- K9- Concrete pads at personal residences
  - DC to contact Assist City Attorney re: Reimbursement agreement
  - Moving forward we need to have a consistent process
  - Suggest that the police council make the payment directly to the vendor

May 8th, 2025

Discussion Items:

- Duty Commander / SWAT call-out protocols
- Outreach Coordinator/ Crime Lab supervisor (internal/external process, job description)
- Blue Team workflow
  - Explore LEFTA for IAs-DC
- Leadership Santa Maria Valley candidates: Logan, Dix, A.Lopez, Balcorta
  - Between Dix and Lopez (most senior will go)
- LEEDS – All Lt's are not available except D.Logan
  - Logan will go
- 960 employees (currently 5 of them)
  - DC will look into them and we will discuss at next week's meeting
- Guadalupe Dispatch Contract

  - Contract up in August. It will automatically renew
  - Pay us $58k a year
- SWAT Van Replacement (right now or can it wait until next budget)
  - Replacement cost $240-280k (City Garage $140k)
  - Recommend using AFF
  - EL will get the proposal
- Policy question: Officers required to identify themselves, call a supervisor
  - Look to see if there is a law-DC
  - Look into adding the policy
- Paper Evaluations (switching to electronic/Lefta)
  - CW will contact HR and CM to get approval
- Patrol Officers getting cell phones
  - (DC) get quotes
- Golden Handcuff Award (Patrol)
  - Already have a “Hook of the Month”
  - Commanders will talk to LTs/Sgts to see if we can get tragic
- Missing Reports (email)
  - Will be brought up at next supervisor meeting
  - Need to either cancel the report or ensure the reports are complete
- Storage of Department ammo (Scott Coe or Commander Trickle)
  - Assigned to Danny Rios on May 8th.